



WELCOME TO New Providence Presbyterian Preschool & Kindergarten

SEPTEMBER 2023

Welcome to our new families and welcome back to all of our returning families. We are so excited to begin this school year! We have an incredible team of teachers just waiting to engage your children in learning! We would like to welcome Mrs. Lauren Stephen to our Pre-K class as Head Teacher, Mrs. Nadine Geoffroy to our Twos Together program as an Assistant Teacher, and Mrs. Leslie Drummond to our Fours class as an Assistant Teacher. We would also like to welcome back Mrs. Elizabeth Cahill, in her new position as teaching assistant in our Two's Together program and Mrs. Desiree Wright as an assistant teacher in our Threes class. Parents will be signing their children in and out each day. Please see your child's teacher for where to find their sign in/out sheet!

CHECKLIST FOR PARENTS

1. Did you return the SCHOOL FORMS packet?
2. Did you return your child's completed **Universal Health Form** and **Immunization Records**?
3. Just a reminder, September tuition is now due, if you have not already paid. Place your payment in the mailbox to the left of the main entrance to the building, or in the basket outside my office, or you can pay electronically online. Families using this option will incur an online payment convenience fee. If you wish to continue paying by check, simply deduct the online payment convenience fee from the invoice total when submitting. The Preschool Treasurer will adjust your invoice accordingly. Tuition is due the first of the month September-March. Your deposit covers April, May and June tuition.

UPCOMING DATES TO REMEMBER

September 18 Afternoon sessions, Early Birds, Stay & Play begin

October 9 School Closed for Columbus Day

October 18 Parent Night - all classes - this night is for parents **ONLY**, please leave your children at home and enjoy the night out!

Birthday Treats are permitted if they are commercially prepared and packaged. So, treats from the grocery, the bakery, or Dunkin Donuts are all permitted. Please be sure to check the date with your child's teacher prior to sending in a special snack. We want each child to have their own special birthday celebration!

*If your child has an allergy, please send in a snack for them each day.

Important information regarding the **FLU SHOT**, we must have:

1. Flu shot documentation from your child's doctor or
2. A note from your child's doctor claiming medical exemption or
3. A note from you claiming religious exemption.

THIS IS REQUIRED BY THE STATE OF NEW JERSEY BY DECEMBER 31, 2023 FOR CHILDREN 6-59 MONTHS IN ORDER TO REMAIN ENROLLED IN JANUARY.

MAILBOX - when placing any checks or papers in the mailbox by our front door, please pull down the handle and slide your papers through the opening at the top. Please do not put your papers in the outgoing mail clip.

**A note from our Church:

Join us on Sunday, September 10, from 11:30 -2:00 at our kick-off BBO just outside Parish Hall for great food, drinks, fun, games and fellowship to connect with old friends and make new friends. We will have burgers and hotdogs along with salads, sides, drinks and desserts. Children can enjoy fun games and face painting, too!



I would like to THANK all of you for trusting us with your children. It is a privilege that we take very seriously. Please feel free to contact me with any questions, concerns or comments - the direct line to the preschool is 908.665.0951. My door is always open, so feel free to stop by my office anytime. My email address is: lagrifolio@thecornernj.com. You can also reach me by calling the church line at 908.665.0050 at extension 22. I am looking forward to a rewarding and exciting year ahead! (New phone system will be up and running on September 7th. If you have any questions or concerns before then, please email me and I will get back to you!)

Lorie